

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

LAW DEPARTMENT – Establishment-Expenditure incurred on outsourcing employee Sri K.V.K.V.Prasad, Typist (Telugu), Law Department on contract basis through private agency- Payment of an amount of **Rs.27,418/-** (Rupees Twenty seven thousand four hundred and eighteen only) to M/s. Signy Management Services Private Limited, Hyderabad for the period from 21.03.2014 to 31.05.2014 -Orders – Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 615

Dated:03-5-2014.

Read the following:-

1. G.O.RT.No.4271, Finance (SMPC) Department, dated:10.10.2008.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated:12-01-2011.
3. G.O.Rt.No.452, Law (M.I) Dept., dated:25-03-2014
4. Finance G.O.Ms.No.84, Finance (SMPC-II), dt:17.04.2014
5. Agreement dated:03-05-2014, between the Governor of Andhra Pradesh Rep. by “Deputy Secretary to Government Law (OP) Department” and M/s. Signy Management Services Private Limited, Hyderabad.
6. G.O.Rt.No.612, Law (M.I) Dept., dated:03-05-2014.
7. From M/s. Signy Consultancy Services, Hyderabad, Letter Dated:01-5-2014, Bill.No.0178, with advance stamped Receipt for Rs.27,418/- for the period of 21-03-2014 to 31-05-2014.

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It is submitted that in the reference 3<sup>rd</sup> read above, sanction was accorded for payment of an amount of Rs.11,643/- (Rupees Eleven thousand six hundred and forty three only) towards remuneration of 5% Agency Commission and other statutory payments for the period from 21.02.2014 to 20.03.2014 to M/s. Signy Management Services Pvt., Ltd., for sponsoring one (1) Typist (Telugu) to Law Department on outsourcing basis.

2. It is submitted that in the reference 4<sup>th</sup> read above, the Finance (SMPC) Dept., has agreed to continuance of the services of eight (8) Data Entry Operators, one (1) Typist Telugu, six (6) Office Subordinates and three (3) Drivers to Law Department upto 30-06-2014.

3. It is submitted that in the reference 6<sup>th</sup> read above, the contract period for outsourcing the services of eight (8) Data Entry Operators one (1) Typist Telugu, six (6) Office Subordinates and three (3) Drivers to Law Department has been extended upto 30-06-2014 through M/s. Signy Management Services Pvt. Ltd., Hyderabad as per the existing orders and guidelines issued by the Government.

4 . It is submitted that in the reference 7<sup>th</sup> cited, M/s. Signy Consultancy Services, Hyderabad has submitted a bill along with Advance Stamped Receipt for Rs.27,418/- (Rupees Twenty seven thousand four hundred and eighteen only) towards remuneration, 5 % Agency Commission and other statutory payments during the period from 21.03.2014 to 31.05.2014 for sponsoring one (1) Typist (Telugu).

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.27,418/- (Rupees Twenty seven thousand four hundred and eighteen only) to M/s. Signy Management Services Private Limited, Hyderabad towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the period from 21.03.2014 to 31.05.2014 for sponsoring one (1) Typist (Telugu) to the Law Department on Outsourcing basis, as per the details shown below:-

Contd..

<b>Bill No. &amp; Date</b>	<b>Total</b>	<b>Amount</b>	<b>Period/Classification</b>
BillNo.0178, Dt:01.5.2014		Rs.19,781/-	From 21-3-2014 to 31.05.2014 (72 days) (for one Typist Telugu)
(-)	2,374/-	12% on remuneration towards Employees Contribution to Provident Fund	
(-)	346/-	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)	
Sub-Total (A)	<b>17,061/-</b>		<b>Remuneration to be paid to the employee.</b>
(+)	2,374/-	12% on remuneration towards Employees Contribution to Provident Fund	
(+)	2,692/-	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)	
(+)	346/-	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)	
(+)	940/-	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.	
(+)	989/-	5% on remuneration towards Agency Commission	
Sub-Total (B)	<b>Rs.24,402/-</b>		
(+)	3,016/-	12.36% on Total Bill (10% Service Tax and 0.36% on Service Tax towards Education Cess)	
Grand Total	<b>Rs. 27,418</b>	--	

**(Rupees Twenty seven thousand four hundred and eighteen only)**

6. The expenditure sanctioned in para (5) above shall be debited to “2052 Secretariat General Services-M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other Contractual services”.

7. Law (Claims) Department are requested to draw an amount of Rs.27,418/- (Rupees Twenty seven thousand four hundred and eighteen only) sanctioned at para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad State Bank of Hyderabad, Branch – Nallakunta, A/c.No.**62097661025**, IFSC Code – SBHY0020083.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.17,061/- (Rupees Seventeen thousand and sixty one only) (excluding E.P.F. and E.S.I towards employee's contribution) to Sri.K.V.K.V. Prasad, Typist (Telugu), Law Department towards remuneration for the period from 21.03.2014 to 31.05.2014 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee's + Employer's) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**A. SANTHOSH REDDY**  
**Secretary to Government,**  
**Legal Affairs (FAC).**

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta, HYDERABAD- 500 044.  
Copy to: The Dy.P.A.O., Secretariat Branch, Hyderabad.

“ : Law (Claims) Department.  
“ : S/f and S/c.

// Forwarded :: By Order//

**SECTION OFFICER**